

**ARKANSAS
STATE BOARD
OF COSMETOLOGY**

BOARD MEETING

MINUTES

AUGUST 11, 2008

Arkansas State Board of Cosmetology

Board Members Present: Tracy Akard, Scottie Burchett, Cathy Caver,
Nellie Hopper, Ann Philyaw, Barbara Ward

Board Members Absent: Susan Collins-Burrough, Joyce Smith, Acie
Foreman

Staff Present: Erika Gee, Sheila Caudle, Lavonne Green, Rose Horner, Pat
Jackson, Brenda Morgan

Other Participants: Bob Philyaw, Jeannie Bonds, Leon Wilkerson, Robert
Craig

Minutes

The Arkansas State Board of Cosmetology held a meeting today in the South Basement Conference Room of the Main Street Mall building located at 101 E. Capitol in Little Rock, Arkansas. Board President Cathy Caver called the meeting to order at 9:20 AM.

Roll Call: Susan Collins-Burrough, Joyce Smith and Acie Foreman were not present.

Jeannie Bonds addressed the board for a new school approval.
Cosmetology School of Designing Arts LLC
2416 South Madison
Jonesboro, Arkansas 72401

Scottie Burchett moves to approve the new school as soon as the Certified Financial Statement is turned into the board office.

Seconded by Tracy Akard. Motion carried.

Sheila Caudle past out registration packets for the NIC Annual Conference in Jackson Hole Wyoming. These need to be turned into the board office by August 22, 2008.

Erika Gee received a letter from Jim Harris attorney for Lucille Coleman of Blytheville Academy asking permission to be in the school office to make sure all things are being filed correctly. She will not be teaching or working in the school. She will only be protecting her interest as the new owners will be making monthly payments.

Ann Philyaw moves to allow Ms Coleman to make sure things are being done in the school office by the new owners.

Seconded by Scottie Burchett. Motion carried.

Lisa Wilkerson from the Department of Finance & Administration gave a report on the budget. Lisa explained that with out a increase in fees that the board could not function.

New fees were set. Also the board voted on a Emergency Rule for these fees. See attached fee list.

Ann Philyaw moves to make the Emergency Rule effective September 1, 2008

Seconded by Tracy Akard. Motion carried.

Tracy Akard and Scottie Burchett agreed to go the Subcommittee on Administrative Rules and Regulations of the Arkansas legislative Council.

Changes to the rules were 6.2 A Any person, firm or corporation seeking to open a new school of cosmetology shall submit an application and be pre-approved by the board staff. Rule No. 10
Number 8-C remove At the Board president's discretion.

Statute changes 17-26-201 (3) A member may serve two consecutive terms.
(4) No member shall serve more than 10 years on the board.

Scottie Burchett moves to approve the Rule and Statute changes.

Seconded by Tracy Akard. Motion carried.

Sheila Caudle reported that PCS contract will end November 5, 2008. Erika and Sheila will talk to laser Grade together to see what can be done about their contract.

There being no further business, President Caver adjourned the meeting at 11:45 PM.

Respectfully submitted,

Sheila Caudle, Interim Director

Date August 14, 2008
