

ARKANSAS STATE BOARD OF COSMETOLOGY
101 EAST CAPITOL, SUITE 108
LITTLE ROCK, ARKANSAS 72201 – (501) 682-2168

TO: All Cosmetology Schools, Instructors, Students, Board Members and Inspectors
FROM: Sheila Caudle, Interim Director
SUBJECT: 2008 Deadline, Examination and Board Meeting Schedule
DATE: September 19, 2008

**2008 MANICURE, INSTRUCTOR, ESTHETICIAN & ELECTROLOGY
EXAMINATION SCHEDULE AND BOARD MEETING DATES**

<u>DEADLINE DATES</u>		<u>BOARD MEETING DATES</u>		<u>EXAMINATION DATES</u>	
October	23	November	17	November	11
November	20			December	9
December	18				

2008 DEADLINE, COSMETOLOGIST EXAMINATION SCHEDULE

<u>DEADLINE DATES</u>		<u>EXAMINATION DATES</u>	
October	23	November	10
November	20	December	8
December	18		

DATES SUBJECT TO CHANGE

EXAMINATION FILING REQUIREMENTS

In order to qualify for the examination the following requirements must be met:

- 1) The student must complete the required training hours on or before the deadline date.
- 2) The application form must be received by the Board's office **ON OR BEFORE** the deadline date.
- 3) The application form must be completely filled out and the information must be accurate.
- 4) The following requirements must be attached to the application form:
 - a) A certification form verifying that the student has completed the required number of hours. The certification form must be completely filled out and the information must be correct.
 - b) The correct examination fee.
- 5) Applications that are not submitted in proper form will be returned. Hence, the applicant will not be accepted for the examination unless proper forms and fee are **received** by the Board's office **ON OR BEFORE** the deadline date.
- 6) Applications that are submitted in proper form but are **postmarked** on or after the deadline date may automatically be scheduled for the next examination.