CALL TO ORDER

The board meeting was called to order by Kent Moore, D.C., President, at 10:01 a.m.

ROLL CALL

Board Members present:
  Kent Moore, D.C.
  Dustin Heard, D.C.
  Michael Courtney, D.C.
  Jack McCoy
  Harold Gunter
  Tanya Holt, D.C. (arrived at 10:06)

Board Members absent:
  Sarah Hays, D.C.

Guests Present:
  Laurie Mayhan, Executive Director
  Geraldan Bradford
  Chris Cathey, DC
  Becky Crenshaw
MINUTES

Dr. Courtney motioned to accept the January 15, 2019 board minutes. Mr. McCoy seconded the motion. Motion passed.
Dr. Courtney motioned to accept the January 25, 2019, February 28, 2019, March 5, 2019, and March 8, 2019 teleconference minutes. Mr. McCoy seconded the motion. Motion passed.

DIRECTOR’S REPORTS

Budget Report
An itemized cash flow statement for July 2018 – March 2019 was presented to the Board. The total amount expended, thus far, for fiscal year 2019 (July 01, 2018- June 30, 2019) is $99,961.12 with $87,817.88 remaining of the FY19 budget ($187,779.00). The total revenue received, thus far, for fiscal year 2019 is $192,878.54, which includes money receipted, transferred in, and interest on COI.

### (July 1, 2018 – June 30, 2019) FY2019

<table>
<thead>
<tr>
<th>Status</th>
<th>Apps received</th>
<th>Class hours offered</th>
<th>Fee Due</th>
<th>Fee Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved</td>
<td>362</td>
<td>4,807.1</td>
<td>$24,035.50</td>
<td>$24,035.50</td>
</tr>
<tr>
<td>Approved with Exception</td>
<td>2</td>
<td>48</td>
<td>$240.00</td>
<td>$240.00</td>
</tr>
<tr>
<td>Not Approved</td>
<td>1</td>
<td>25</td>
<td>$125.00</td>
<td>$125.00</td>
</tr>
<tr>
<td>Pending</td>
<td>0</td>
<td>0</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Cancelled</td>
<td>2</td>
<td>19</td>
<td>$95.00</td>
<td>$95.00</td>
</tr>
<tr>
<td>Incomplete</td>
<td>0</td>
<td>0</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Void</td>
<td>0</td>
<td>0</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>367</strong></td>
<td><strong>4,899.1</strong></td>
<td><strong>$24,495.50</strong></td>
<td><strong>$24,495.50</strong></td>
</tr>
</tbody>
</table>

2 approved w/exception: 1 hr. denied due to sponsor not able to provide CV of speaker after several requests
10hrs of TX law/rules not approved for AR.
1 Not approved: Dry Needling course not approved for CE by board on 3/8/19 teleconference
2 cancelled: 2 courses cancelled by sponsors

### 2019 Forfeited Licenses

Licenses either voluntarily forfeited due to retirement or failed to renew 60 days after the renewal deadline

<table>
<thead>
<tr>
<th>Lic. No.</th>
<th>Last Name</th>
<th>First Name</th>
<th>Middle</th>
<th>Original Issue Date</th>
<th>Expiration Date</th>
<th>Expired Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>795</td>
<td>Balkman</td>
<td>Joseph</td>
<td>D</td>
<td>01/20/1972</td>
<td>12/31/2018</td>
<td>Retired; Non-Renewal of License</td>
</tr>
<tr>
<td>16145</td>
<td>Bryant</td>
<td>Caleb</td>
<td>Mark</td>
<td>07/03/2017</td>
<td>12/31/2018</td>
<td>Non-Renewal of License</td>
</tr>
<tr>
<td>946</td>
<td>Eddy, III</td>
<td>Frank</td>
<td>C</td>
<td>02/23/1980</td>
<td>12/31/2018</td>
<td>Retired; Non-Renewal of License</td>
</tr>
<tr>
<td>1620</td>
<td>Hill</td>
<td>Arland</td>
<td>J</td>
<td>01/22/2004</td>
<td>12/31/2018</td>
<td>Non-Renewal of License</td>
</tr>
<tr>
<td>1438</td>
<td>Hill</td>
<td>Deborah</td>
<td>L</td>
<td>01/18/1997</td>
<td>12/31/2018</td>
<td>Non-Renewal of License</td>
</tr>
<tr>
<td>16166</td>
<td>May</td>
<td>Brian</td>
<td>M.</td>
<td>07/20/2017</td>
<td>12/31/2018</td>
<td>Non-Renewal of License</td>
</tr>
<tr>
<td>1424</td>
<td>Raskey</td>
<td>Jerry</td>
<td>T</td>
<td>07/20/1996</td>
<td>12/31/2018</td>
<td>Non-Renewal of License</td>
</tr>
<tr>
<td>1405</td>
<td>Tallman</td>
<td>John</td>
<td>R</td>
<td>01/06/1996</td>
<td>12/31/2018</td>
<td>Non-Renewal of License</td>
</tr>
<tr>
<td>1716</td>
<td>Tomandao</td>
<td>Andrea</td>
<td>E</td>
<td>07/24/2007</td>
<td>12/31/2018</td>
<td>Non-Renewal of License</td>
</tr>
</tbody>
</table>
FOIA Report  
FY2019: A total of 17 Freedom of Information Act requests have been received from July 1, 2018 to March 31, 2019. 7 of those were received since the last Board meeting in January.

A motion to accept the Directors reports was made by Dr. Heard. Motion seconded by Dr. Courtney. Motion passed.

OLD BUSINESS

Preceptorship Bill & Proposed Rules  
HB1524, Preceptorship bill, is now ACT 645 of 2019. It was brought to the boards attention that they will need to start promulgating rules for the program, as well as, any other pending rules that need to be updated. Dr. Holt motioned that the members study the drafts provided and have ideas or drafts ready to vote on in June so that a hearing can be set for July. Mr. McCoy seconded the motion. Motion passed.

HB1978, which is not a bill the board proposed, was also discussed due to some possible issues they may have with it. The board did not take any action on this bill, however, does still want to consider updating their procurer rules.

NBCE Part IV Schedule of Meetings and Exams  
The board will consider this at their June or July meeting.

NEW BUSINESS

Transfer & Temporary License Requests  
Jason Lee McAfee has submitted an original license application request under the Transfer License Rule. He meets all requirements under the Transfer license rule. Dr. Courtney motioned to approve the application. Dr. Holt seconded the motion. Motion passed.

Cliff Howard VanBuren has submitted a completed original license application along with an Unsupervised Temporary license request. He meets all requirements for licensure and/or an unsupervised temporary license. Dr. Heard motioned to approve the applicant for an unsupervised temporary license. Mr. Gunter seconded the motion. Motion passed.

Complaint Committee Report

Complaint Report  
The committee met on 01/24/2019 and 02/05/219 and has no new recommendations to report at this time. The committee was unable to meet in March due to scheduling conflicts. There are 19 complaints on file as of 04/03/2019.

The agency has been mailing a general cover letter with all complaints, but over the past year or two, a duplicate letter was created, specifically for procurer complaints, to request the production of procurer records (i.e., contracts, scripts, etc.) with a respondent’s response. However, as of today the agency has had very few respondents provide such records. The Board gave a directive to agency staff that if those
documents are not being provided with the original request from this day forward, an additional letter will be sent requesting the records and if the records are not produced, the President will call a meeting to discuss a possible hearing.

**Other Business before the board**

Dr. Heard presented a continuing education packet for the board’s consideration, as he was unsure if it should be approved. Dr. Courtney motioned to approve the application by the Institute of Clinical Excellence only for 12 hours according to rule II, section E(3)(d)1. Motion seconded by Mr. McCoy. Motion passed.

**ADJOURN**

Mr. McCoy moved to adjourn. The Board adjourned at 11:04 a.m.

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*Board minutes approved: June 11, 2019*