Arkansas State Board of Chiropractic Examiners
Board Meeting
Thursday, December 7, 2017

CALL TO ORDER

The meeting was called to order by Kent Moore, D.C., President, at 10:00 a.m.

ROLL CALL

Board Members present:
Dustin Heard, D.C.
Jack McCoy
Thomas D. Taylor, D.C.
Tanya Holt, D.C.
Harold Gunter
Michael Courtney, D.C.
Kent Moore, D.C.

Board Members absent:
None

Guests Present:
Laurie Mayhan, Executive Director
Reid Adkins, Assistant Attorney General
Chris Cathey, D.C.
Geraldan (Judi) Bradford
MINUTES

The October 17, 2017 board minutes and November 7, 2017 teleconference minutes were presented to the Board. Mr. McCoy motioned to approve the minutes. Motion seconded by Dr. Holt. Motion passed.

DIRECTOR’S REPORTS

Budget Report
An itemized cash flow statement for July thru November 30, 2017 was presented to the Board, along with the monthly service bureau budget and accounting reports. The total amount expended thus far for fiscal year 2018 (July 01, 2017-Nov 30, 2017) is $54,899.33 with $135,979.67 remaining of the FY18 budget ($190,879.00). The total revenue received thus far for fiscal year 2018 is $61,530.24, which includes money receipted and interest on COI. According to the monthly service bureau reports presented, the current balance on COI as of December 1 is $455,808.84.

CE Report FY2018

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<th>Apps received</th>
<th>Class hours offered</th>
<th>Fee Due</th>
<th>Fee Paid</th>
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<td><strong>2,637.5</strong></td>
<td><strong>$13,187.50</strong></td>
<td><strong>$13,187.50</strong></td>
</tr>
</tbody>
</table>

2018 License Renewals
631 license renewal forms have been mailed.
- 217 completed renewals have been received and processed as of 12/1/2017.
- 414 license renewals still remain to be submitted

FOIA Report
A total of 20 Freedom of Information Act requests have been received from 7/1/17 thru 12/01/17. 5 of those were received since the last board meeting.

A motion to accept the Directors reports was made by Dr. Taylor. Motion seconded by Dr. Heard. Motion passed.
OLD BUSINESS

Proposed legislative changes / rule changes regarding: Part IV, NBCE transcript, Corp. Certificates/registrations, Complaint procedures, Animal Chiropractic, etc.

Again, proposed rules and or legislation were presented to the Board for consideration as it was tabled from the last meeting. Some items have already been approved by the Board where as others have not. Powerpolls along with rules and statutes of other state chiropractic boards were presented to the board for consideration. After briefly, discussing the internship powerpolls, rules, and statutes that were handed out, Dr. Moore suggested to review the information further. A motion was made by Dr. Heard to pursue the inclusion of physician level services into the board’s preceptor program. Motion seconded by Mr. McCoy. Motion passed.

Also presented were the corporation acts and or rules of the medical, dental and veterinary boards, which were requested at the last board meeting. After a brief review of those documents Dr. Courtney motioned to table this item so that the board can study the documents and discuss them at the next meeting in January. Motion seconded by Mr. Gunter. Motion passed.

Language was presented to the board regarding the board’s motion at the last meeting about the term to be used for chiropractors who are certified in acupuncture. A additional line could be added to Part II, E.5. stating, “(c) Each holder of an acupuncture certificate under the provisions of this chapter shall be privileged to use the following titles; certified in acupuncture or certified acupuncturist.” Mr. McCoy motioned to approve the draft language. Motion seconded by Dr. Heard. Motion passed.

CLEST Re: Physicals
A letter dated October 24, 2017 was received on October 26th denying the board’s request to reconsider accepting physicals from chiropractors for basic training students. Motion was made by Dr. Courtney that the director send a letter CLEST to request the rational used to deny the request and for them to cite any laws pertaining to such. Motion seconded by Dr. Holt. Dr. Heard motioned to FOIA the minutes from January to present time regarding physicals. Motioned seconded by Dr. Courtney. Motion passed.

NEW BUSINESS

Board Investigator/liaison pool
The Board decided, at their last meeting, that they would send an email blast to all licensed AR chiropractors asking for volunteers to be part of a pool of investigative liaisons. There were 31 responses volunteering their time and talents. However, after further discussion the board decided since the volunteers would be liable unlike the board members the board would not use their services at this time. Dr. Moore stated he would stay after today’s meeting and review as many pending complaints as he could in order to catch the board up on outstanding complaints. Dr. Moore appointed Dr. Tanya Holt as the Board liaison starting in January. Dr. Holt will then review the remaining complaints and any future complaints that may be received.

Wall Licenses (Bd. Issuing new one)
Dr. R. Scott Smith received his first license in 1991 and the signatures have since faded to the point it does not look like it has been signed. He submitted a request to see if the board would issue him a new wall license. Dr. Courtney motioned to issue him a license with his license number as a replacement for the old license due to his concept of the defect and a $25 process and handling fee will be assessed. Motion seconded by Mr. McCoy. Motion passed.
FCLB Annual Conference; NBCE Meeting
Informational: This year’s FCLB/NBCE conference will be in Dallas, Texas on May 2-6, 2018 at the Hyatt Regency Dallas. Room rates are blocked at $219 a night plus taxes. Early registration fee is $450 per person and the early bird rate ends March 6, 2018. Some meals are included with registration, but not all. Meals not included in registration will be reimbursed according to GSA travel guidelines.

FCLB & NBCE delegates
Dr. Taylor motioned to send Dr. Kent Moore as the voting delegate and Dr. Dustin Heard as the alternate delegate for both FCLB and NBCE business meetings with Dr. Holt as standby incase Dr. Moore or Dr. Heard cannot attend the conference. Dr. Courtney seconded the motion. Motion passed.

Statement of Financial Interests
Informational: reminder that the SFI is due January 31st.

Credentials Review
Keith Allen Beachy has submitted a license application prior to his graduation this month. Pending items are his final chiropractic transcript, copy of diploma, and results of his NBCE Part IV. He meets all other requirements of a new applicant. Dr. Courtney motioned to approve the application pending Mr. Beachy’s graduation and receipt of his pending items. Motion seconded by Dr. Holt. Motion passed.

Rakesh Kothari has submitted a completed transfer license application. He meets all requirements of a new applicant. Dr. Heard motioned to accept the application. Dr. Holt seconded the motion. Motion passed.

Bradley Andrew Snider has submitted a license application prior to his graduation this month. Pending items are his final chiropractic transcript, copy of diploma, and results of his NBCE Part IV. He meets all other requirements of a new applicant. Dr. Heard motioned to accept the application pending Mr. Snider’s graduation and receipt of his pending items. Motion seconded by Dr. Holt. Motion passed.

Jasmine Elise Thompson has submitted a license application prior to her graduation this month. Pending items are her final chiropractic transcript, copy of diploma, and results of her NBCE Part IV. She meets all other requirements of a new applicant. Dr. Courtney motioned to accept the application pending Ms. Thompson’s graduation and receipt of her pending items.

Michael Ryan Warren has submitted a completed Extern application along with a preceptor application for John Unruh, DC. Dr. Courtney motioned that the externship be approve. Motion seconded by Dr. Heard. Motion passed.

Xuan Yi has submitted a completed license application; however, the director was unable to confirm the undergraduate requirement of 30 hours of science from the transcripts submitted as she was unsure what other classes would fall under the pure science requirement. Dr. Courtney reviewed the transcripts and confirmed that the hours from both transcripts on file meets the undergraduate requirements. Dr. Courtney motioned to approve the application. Motion seconded by Dr. Heard. Motion passed.

Board Member Training
This item was skipped and will be on the January agenda.
ADJOURN

Dr. Heard moved to adjourn. Dr. Holt seconded the motion. The motion passed unanimously. The Board adjourned at 11:33 a.m.

Board minutes approved: 01/09/2018